

Pre-primary Family Handbook 2026

Walchecup

WELCOME

Welcome to Mount Lockyer Primary School and our Pre-primary centre.

COMMENCEMENT

All students start school on Monday 2nd February 2026

TIMES

The school day starts at 8.50am and ends at 3:05pm. It is important that students are at school by 8.50am because of our school activities.

Children are to be promptly collected by a parent or guardian at 3.05pm. Students catching buses will be escorted from the bus and to the bus lines by a staff member.

EARLY CLOSING

Every second Wednesday on weeks 2,4,6,8, and 10 of each term school finishes at 2:25pm. As a reminder the dates will be published in the newsletter weeks 3, 6 and 9. Bus students are supervised in Mammang-Koort (undercover area).

PARENT INVOLVEMENT

Parents are most welcome to make a time to meet with teachers to discuss their child's progress and address any concerns throughout the year. Drop off time is not the appropriate time.

'Seesaw' is a digital portfolio that children use to showcase what they are learning and doing at school to share with their families. Families are able to see their child's work using a computer or the free Seesaw app on a smartphone or tablet. Family members can like or comment on their child's work, providing valuable feedback. Seesaw is not for urgent messages – please phone the front office.

PERSONAL ITEMS

Children may bring in items for their news day but toys and valuables should not be brought to school as they may become lost or damaged.

ATTENDANCE

Pre-primary is compulsory.

Children who are sick should be kept at home until they are well enough to resume school. If staff feel a child is not well enough to be at school parents will be contacted. Please ensure emergency contact details are kept up to date.

PARENT MEETINGS

In Pre-primary we hold a parent meeting in term 4 the year prior to your child starting Pre-primary and a further meeting early in term 1.

Both are very informative and allow families to understand how Pre-primary at Mount Lockyer Primary School works. The 2025 meeting will be a general overview of how the school and Pre-primary works, the 2026 meeting is specific to particular classes and how they run day to day.

KEY POINTS

Children should be on time to start school at 8:50am and be picked up promptly at 3:05pm.

Parents are welcome to come into the classroom from 8.35am

School closes at 2:25pm every second Wednesday.

Parents are encouraged to be involved in their child's schooling.

Personal toys and valuables should be left at home

Attendance at Pre-primary is compulsory.

All absences must be explained.

Late slips and early pick up slips need to be picked up from the office.

RECESS AND LUNCH BREAKS

Children will have recess and lunch breaks at the same time as the rest of the school. Children eat what they bring themselves for recess and lunch, food is not shared. For their day they will require packed, healthy food and a bottle of water.

- **'Crunch n Sip'** – a fresh piece of fruit/vegetable-only
- **Recess** – a healthy snack
- **Lunch** – a sandwich, salad, savoury crackers or similar
- **The Canteen** – is available for students to order **lunch only** on Monday to Friday. Pre-primary students are unable to access the canteen for recess.

DRESS CODE

School uniform is compulsory for all students Pre-primary to Year 6. The school has a uniform shop where all uniform items can be purchased at reasonable prices.

Please ensure all items of clothing are clearly labelled with your child's full name.

Spare underwear, socks, shorts or track pants and a plastic bag should be kept in the children's bags in case of toilet accidents/wet play. Accidents of this type will be treated with a minimum of fuss and parents will be notified. Any soiled or wet clothing will be sent home in a plastic bag.

Footwear should be appropriate for daily fitness – **no thongs, gum boots or crocs please.**

A "No Hat No Play" rule operates all year. Hats need to be broad brimmed or bucket hat style and are available from the uniform shop.

In 2026 hats will be supplied by the P&C for all Pre-primary students.

Please label hats clearly with your child's full name.

HEALTH

Children come in contact with each other at school resulting in some common communicable diseases spreading.

Headlice - children with live eggs or lice – parents will be contacted and requested to treat accordingly. Close contact between children means headlice are very common in schools so hair should be checked regularly.

School Sores (Impetigo) - children with lesions are excluded for 24 hours after antibiotic treatment has commenced. Sores must be covered with a waterproof dressing. Please notify your child's teacher if your child or family have symptoms or have been exposed.

Conjunctivitis - children are excluded until discharge from eyes has ceased.

Please see the class teacher if you have any queries or concerns about your child's health.

NEWSLETTERS

In order to be more sustainable, all newsletters will be sent out via email and posted onto our school Facebook page(3 times a term)
www.facebook.com/MountLockyerPS

KEY POINTS

Children need healthy food to sustain them through the day.

Canteen and uniforms-online ordering available, www.spriggyschools.com.au

No lollies, chewing gum or soft drink are allowed at school.

Uniforms are compulsory at all public schools.

All clothing should be clearly labelled with the child's full name.

Some communicable diseases require children to be excluded from school until they have been treated.

VOLUNTARY CONTRIBUTIONS

Funding for essential programs throughout the school is supplemented by the Voluntary Contributions paid by families. A lot of the consumable materials used in Pre-primary are funded in this way so payment is very much appreciated. This may be paid direct into the school bank account. BSB 016510

Account 290370834

Mt Lockyer School Fund.

Please write child's name in description. \$50.00 per child for the year. Alternatively you can pay your child's contributions when submitting your booklist at the P&Cs nominated stationery shop.

THE PRE-PRIMARY PROGRAM

The Pre-primary staff and classes are involved in the whole school educational program using the West Australian Curriculum. The Pre-primary program is developmentally appropriate with enough structure to provide a balanced learning environment.

Purposeful Play is an important part of the school day where children learn crucial social and emotional skills.

Our home reading program has been carefully structured to allow for a developmental progression of learning. Further information will be provided about this in class meetings.

KEY POINTS

Voluntary contributions fund many school activities.

Purposeful play and structured learning activities make up the school day.

New learning experiences

Personal growth and development

Social interaction

Positive play

Good choices

Safe and happy school environment

SUPPORTING CHILDREN'S BEHAVIOUR IN PRE PRIMARY

We explicitly teach, guide and support children's self regulation skills and development through evidence based programs including the "zones of regulation" and the Berry Street Education Model.

Children are encouraged to make positive choices using "Bucket Fillers" values and Locky Legend awards

Great Job
at Being a
Bucket Filler!



When our *buckets* are full, we are happy; when they are empty, we are sad. It's important to know that we can *fill* our own *bucket* and so can others. We can also dip into it. "*Bucket fillers*" are those who help without being asked, give hugs and compliments, and generally spread their love and good feelings to others.



Locky Legend Award

Name _____ Room _____ Date _____

Staff Member _____



Consideration
Courtesy
Forgiveness
Patience
Peacefulness
Respect



Attentive Listening
Enthusiasm
Honesty
Perseverance
Responsibility
Self Discipline



Commitment
Cooperation
Determination
Excellence
Independence
Reliability



Appreciation
Caring
Friendliness
Helpfulness
Kindness
Tolerance

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